



# 2024-2025 Information Packet

*Please take a moment to get acquainted with our policies.  
This packet contains the information you need to know for the entire  
2024-2025 season.*

**Please keep it handy.**

*You can also visit us online for the most up to date information at  
[www.thedancezone.com](http://www.thedancezone.com)*

## ***Welcome!***

**Classes begin Monday, August 19, 2024.**

Congratulations on becoming a member of our Dance Zone Family. Now in our 23rd year, The Dance Zone is the premier dance studio in the Las Vegas/Henderson area. Our adherence to our standards of excellence and policies allows us to provide you with excellent instruction, positive examples of leadership, and a safe friendly environment in which your child can learn. Please review these policies and keep them handy throughout the year. We look forward to a special dance year with your family! Jami Artiga & Kaydee Francis

### **Recital Program**

- Our Annual Recital is an integral part of the Recital Program and gives every dancer an opportunity to showcase their growth and achievement throughout the year. **Participation in the Annual Recital is expected.**

### **Leveled Technique Program**

- Our leveled and open technique classes are designed to provide students additional technical training in jazz, ballet, tap, tumbling & hip hop. Technique Classes are not part of the Recital Program, and therefore, will not perform at the end of the year in our Annual Recital.

### **Class Placement**

- Your child will be placed into class according to their age/grade and ability.
- Classes that do not meet minimum enrollment requirements are subject to cancellation. Students in cancelled classes will be assigned to another class.

### **Dress Code**

All dancers must be in appropriate dance attire with hair neatly done. Attire and appearance help set the tone for a productive and encouraging class. During cold weather, pre-approved warm-ups may be worn at the instructor's discretion. Instructors reserve the right to ask dancer to observe and not participate if not in appropriate attire.

### **Registration Fee**

- **A Non-Refundable Registration fee and the 1<sup>st</sup> month's tuition are due at the time of registration.**  
\$35.00 single student and \$50.00 family for new students.

### **Tuition/Payment Procedures**

- Tuition is a course fee based per family on a 37-week season including regular classes, rehearsals, recital & program activities.
- Tuition is calculated per hour and represented as monthly tuition amount per hour. For your convenience, we divide your annual tuition into 9.5 equal payments. Tuition is billed upon enrollment through May 1<sup>st</sup>.
- All accounts must be secured with a credit card. All tuition payments and outstanding charges are due on or before the 1<sup>st</sup> of each month and will be processed through our AutoPay system. If you prefer to settle your account with an alternate form of payment, you must do so **PRIOR** to the 1<sup>st</sup> of the month.
- Accounts may be paid in cash, check, or American Express, Visa, Master Card, and Discover.

- Any accounts not current by the 7th of the month will receive a \$15.00 late charge. **NO EXCEPTIONS**
- Students who fall more than 15 days behind on payments will not be allowed to take class until the account is brought up to date, including late fees.
- No credit is given for absences due to illness, vacation, school function, vacation, etc. **(Please see our Make Up Policy)**

## Returned Checks

- Any checks returned from the bank will receive a \$30.00 service charge. Accounts must be paid within 5 days of notice or student will be removed from class.
- After 2 returned checks, your full account must be paid in cash.

## Discontinuation & Withdrawal

- Upon enrollment, students are expected to complete the Recital Program.
- **Withdrawals from class must be submitted in writing on The Dance Zone Withdrawal Form prior to the 15<sup>th</sup> of the preceding month to avoid additional tuition costs posted to the account.**
- **In the event that The Dance Zone is closed due to CDC regulations, we will offer classes via Zoom and your tuition will go towards these classes for the rest of the month.**
- Refunds, credits, or transfers will not be issued.
- Withdrawal must be handled through the Front Desk or by emailing jkzone@aol.com, and not in class with a teacher.
- If a student stops coming to class, but has not been withdrawn in writing, the family remains liable for tuition until a written Withdrawal Form is submitted.

## Costume Fees

- A costume is required for each Recital Class a student is enrolled in. Costume confirmations will take place during Parent Watch Week in November.
- A **non-refundable** costume fee is due on December 1<sup>st</sup>. Costumes will not be ordered unless Costume Fee is paid by due date.
- Costumes Fees include tights and accessories and range from:  
Youth Combo \$95 - \$105  
Primary \$100 - \$110  
Elementary \$100 - \$115  
Teen \$100 - \$115
- Shoes used for recital will comply with class dress code shoe and are the responsibility of the parent to purchase.

## Recital Dates

- Friday, May 30<sup>th</sup> and/or Saturday, May 31<sup>st</sup>, 2025

## Recital Tickets

- Recital tickets go on sale sometime in May. Since we no longer charge a Recital Fee, tickets must be purchased online through our designated ticketing provider. Tickets cannot be purchased at the studio. Ticket price will be based on venue pricing and will be subject to applicable entertainment taxes and/or fees set by the venue. All attendees ages 2 & up must have a ticket.

## Scheduled Vacations Days/Studio Closures (All have been factored into tuition)

- Labor Day –Monday, September 2, 2024
- Halloween –Thursday, October 31, 2024
- Thanksgiving Break – Tuesday, November 26 – Sunday, December 1, 2024
- Winter Break – Sunday, December 22, 2024 – Sunday, January 5, 2025
- Spring Break – Sunday, March 17 – Sunday, March 23, 2025
- Memorial Day–Monday, May 26, 2025

## Parent Watch Week

- As with any educational program, parent involvement benefits students by increasing positive attitudes, self-esteem, and success rates. By being involved, parents are well informed and become invested in their dancer's growth. There will be multiple opportunities for parents to come into the studio and gain additional knowledge about our program. These dates will be highlighted in the Studio Calendar.
- There will be two opportunities for you to watch your child during class this year. We ask that younger siblings do not attend Watch Week. We find that the younger children have a difficult time sitting still and can disrupt the class. This policy offers your child the best environment for a quality education.

November 18 – November 23, 2024

February 24-March 1, 2025

## Make-Ups

- We appreciate your commitment to attendance. Consistent attendance helps to maintain a positive class dynamic and technical growth throughout the year.
- Make-up classes are offered as a courtesy, and not a requirement, for our students.
- Make-up classes are only available in classes that are not full. If the class fills and you are scheduled for a makeup, your student will have to reschedule in another class.
- All makeups must be scheduled and completed within the 30 days of missed class, or the opportunity to makeup the class will be lost. No exceptions.
- There will be no makeup classes allowed after May 1st.

## Drop Off - Pick Up





- The Dance Zone does not supervise and cannot be responsible for the care of students before or after class. Do not drop off your child more than 10 minutes before class and pick up your child as soon as class is over.
- Parents with students ages 4 and under should remain in the studio during classes.
- For the children's safety, we ask that parents come into the studio to pick up their dancer. We prefer that children do not go into the parking lot without an adult.

## Teacher Conferences/Questions

- The faculty will be happy to assist or address any concerns you may have. Please call or e-mail the studio to arrange a time to talk.
- **PLEASE DO NOT DELAY TEACHERS BETWEEN CLASSES.**

## Security

- The Dance Zone is NOT responsible for lost or stolen items. Please leave all valuables at home.  
**These policies have been published online for your convenience.**  
**Please refer to them if you have questions or concerns.**

2024-2025 Calendar of Events		Classes/Dress Code
Classes Begin	August 19, 2024	<p><b>Tutu Cute &amp; Youth Recital Classes</b>  Girls-Leotard and tights or white anklets. Short skirts that are hooked to a leotard are fine, but nothing that goes past the knees. Hair should be secure and off the face.  Boys-Comfortable, form-fitting clothing with appropriate black shoes.  Shoes  Tutu Cute/Parent &amp; Me – Pink Ballet (student)  Combo Kids (1 &amp; 2) – Pink Ballet &amp; Tan Tap  Hip Hop Tots – Bare Feet or Non-Marking Soled Shoes</p> <p><b>Recital Technique Classes (Primary - Teen)</b>  <b>Ballet Classes:</b> Pink tights, black ballet cut leotard, and split sole pink ballet shoes. Hair should be off the face and in a bun type style. Boys: Form fitting black bottoms with a tight white tank or t-shirt, black ballet shoes.</p> <p><b>Primary/Elementary Tap/Jazz Combo:</b> Any form fitting dancewear with beige/tan jazz and tan tap shoes. Hair should be secure off neck and out of face.</p> <p><b>Teen Tap/Jazz Combo:</b> Any form fitting dancewear with beige/tan jazz and tap shoes. Hair should be secure off neck and out of face.</p> <p><b>Musical Theater, Contemporary:</b> Any form fitting dancewear with beige/tan jazz shoes. Hair should be secure off neck and out of face.</p> <p><b>Hip Hop:</b> Comfortable clothing with a white soled tennis (non- marking) shoe. Denim, street wear, or inappropriate clothing is not acceptable class attire. Hair should be secure off neck and out of the face.</p> <p><b>Open Tumbling:</b> Any form fitting dancewear, no tights or shoes. Hair should be secure off neck and out of face.</p> <ul style="list-style-type: none"> <li>• <b>All dancers should enter with their street shoes and will change into their dance shoes before entering class. This includes hip hop dancers.</b></li> <li>• <b>It is recommended that all dancers have a dance bag for their belongings.</b></li> <li>• <b>Students should write their name in full on all dance bags, shoes, jackets. (The Dance Zone is not responsible for any lost or stolen items)</b></li> <li>• <b>All dancers should have a water bottle with them for class with their name legibly marked.</b></li> </ul>
Studio Closed-Labor Day	September 2, 2024	
Studio Closed Halloween	October 31, 2024	
Costume Measurements (In Class)	November 4-9, 2024	
Parent Watch Week	November 18-23, 2024	
<b>Parent Involvement Fall Class Performance/Recital Costume Size Confirmation</b>		
Studio Closed-Thanksgiving	November 26-Dec 1, 2024	
Studio Closed-Winter Break	Dec 23, 2023 - Jan 5, 2025	
Parent Watch Week	February 24–March 1, 2025	
Studio Closed-Spring Break	March 17-23, 2025	
Recital Costume Handout	April 7-12, 2025	
<b>Parent Involvement – Costume Pick Up/Recital Details</b>		
National Dance Week	TBD	
Recital Ticket Sales	TBD	
Recital Photos	May 5-10, 2025	
<b>Parent Involvement – Photo Check In Required</b>		
 <b>THE DANCE ZONE</b>		
Tutu Cute Recital (in Studio)	May 17, 2025	
Recital Rehearsals (in Studio)	May 20-22, 2025	<p style="text-align: center;"><b>Questions or Concerns</b>  Please feel free to contact The Dance Zone with any questions or concerns.  You can reach us at <a href="mailto:jkzone@aol.com">jkzone@aol.com</a>  or 702-897-5690  Manage Your Account Online!  <a href="http://www.thedancezone.com">www.thedancezone.com</a></p> <p style="text-align: center;">    </p> <p style="text-align: center;">Be a friend of The Dance Zone today!</p>
Memorial Day – Studio Closed	May 26, 2025	
Recital Rehearsals (in Studio)	May 27-29, 2025	
Annual Recital	May 30 and May 31, 2025	

